

# CIGNA CLIENT PORTAL

With seamless access to a host of invaluable guidance and information, our Client Portal offers advanced tools and user friendly functionality - making it easier for clients to access their healthcare plan data along with invaluable expatriate resources, as and when needed.



Ability to **add employees** with immediate confirmation of membership number and coverage.



Ability to **manage and co-ordinate employee memberships**. It is possible to view, update, cancel or reinstate member and dependent details at any time.



The ability to **run membership reports**;

Capability to **search for providers** within the desired country;

**Membership ID cards are issued automatically to employees' email accounts**, along with the ability to re-order membership Cigna ID cards direct from the Client Portal;

Capability to access **policy documents** for available plans;

**Online Certificates of Insurance** are also available to support visa requirements.



Functionality to **upload compliance information/documentation** to ensure members remain compliant.